

Chairperson John R. Clark
Vice-Chairperson Michael Parks
Parliamentarian Don Maxwell



Commissioners
Michael Beckendorf
John Bond
Helen Chavarria
Ralph Davila
Robert Horton
G.H. Jones

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, JULY 3, 2008
AT 4:45 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Clark called the workshop meeting to order at 4:50 p.m.

Commission members present: Mr. Mike Beckendorf, Mr. Johnny Bond, Ms. Helen Chavarria, Mr. John R. Clark, Mr. Ralph Davila, Mr. Robert Horton, Mr. G.H. Jones, Mr. Don Maxwell, and Mr. Michael Parks.

Commission members absent: none.

Staff members present: Kevin Russell, Director of Community Development; Ms. Lindsey Guindi, Planning Manager; Mr. Martin Zimmermann, Senior Planner; Ms. Julie Fulgham, Project Planner; Mr. Randall Haynes, Staff Planner; Mr. Dale Picha, Director of Traffic and Transportation; Mr. Michael Gary, Assistant City Attorney; Mr. Jayson Barfknecht, Water Utilities Director; Mr. Paul Kaspar, City Engineer; and Ms. Kelli Hill, Planning Intern.

2. DISCUSSION ON THE CITY'S AUTHORITY IN THE EXTRATERRITORIAL JURISDICTION (ETJ) AND ANNEXATION.

Mr. Zimmermann introduced Mr. Don Plitt of the Brazos County Health Department to the Commission. Staff then provided an overview of the city's authority in the extraterritorial jurisdiction and information about annexation authority. There was discussion about these issues between the Commission and the staff.

3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF JULY 3, 2008.

Mr. Zimmermann submitted two handouts for Item #8; a new floodplain map and the applicant's agent's responses to the staff report (RZ 08-16).

Mr. Zimmermann distributed a letter in opposition from a nearby property owner regarding agenda item #9 (PV08-21).

Chairperson Clark noted for the record that these items would be added to the staff reports.

Agenda items were reviewed. No action was taken.

4. FUTURE AGENDA ITEMS.

There were none.

5. STAFF ANNOUNCEMENTS.

Mr. Russell submitted a handout to the Commission detailing staff's efforts to educate the public about permits. Mr. Russell stated that the staff has several interviews lined up with various Spanish-speaking radio stations in the area over the next few weeks. He also mentioned that staff will be putting an informational into the Bryan Texas Utilities flyer, as well as placing an advertisement in the Spanish newspaper.

6. ADJOURN.

Without objection, Chairperson Clark adjourned the meeting at 5:59 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on this the 17th day of **July, 2008**.

John R. Clark, Chairperson
Planning & Zoning Commission
City of Bryan, Texas

Lindsey Guindi, Planning Manager and
Secretary to the Planning and Zoning
Commission